



TEST TAKING TIPS

Before the Test

- Give yourself time to review and develop your study plan based on the LCI-CPD Knowledge & Capability Assessment Content Outline.
- Watch the LCI-CPD certification overview webinar.
- Take a practice quiz to get comfortable answering these types of questions.
- Review LCI’s Key Refresher Resources in the LCI-CPD handbook.

Get Your Exam Logistics Ready

- Download Chrome and check technical requirements listed in the LCI-CPD handbook.
- Make sure your Examity profile matches the legal name on your ID.
- Figure out where you’ll be taking the test – an enclosed, private, clean room.
- Disconnect any additional monitors you may have set up on your computer.

On Test Day

- Make sure you are rested, nourished and hydrated.
- Don’t drink too much liquid in the hour before the exam and take care of any bio needs before sitting down for the test.
- Have your ID handy (the same approved ID you used when registering).
- Be prepared to show your entire test space on camera. The proctor will ask you to move your camera around before you begin.
- Sign on 15 minutes before your scheduled exam to allow plenty of time to go through system checks and not feel rushed.

- You will have 180 minutes to complete 150 multiple-choice questions. There are no scheduled breaks—be prepared to sit for up to the full three hours.
- Plan to use the full three hours and schedule a break for yourself after the exam.

During the Test

- Read every question thoroughly (don’t skim!).
- Pause and take a deep breath between questions or sections.
- If you feel stuck, use the process of elimination.
- Don’t spend too much time on one question. If you don’t know how to answer, flag it for review and move on. If you have time at the end, click “Flagged items” to go back to those questions. (Or click the “Navigation” button at any time, then click “Flagged items.”)
- Read the instructions for every section carefully.
- Pace yourself.
- Check your work if you have time at the end.
- Remember that you know this! The test assesses your Lean knowledge – knowledge that you have developed and honed in the field. It might feel intimidating in test format, but always think about connecting questions back to the real world.